



Islamic Emirate of Afghanistan
Administrative Office of Presidency (AOP)



Agreement of Collaboration
for
Simplifying the Process,
between
Administrative Reforms and Civil Services Administration
and
Technical and Vocational Education and Training Authority

Date: 1443/10/30

Goal

This agreement aims to establish a framework of mutual collaboration between Administrative Reforms and Civil Service Administration, and Technical and Vocational Education and Training Authority to simplify and reform the work process and bring transparency and simplicity between administrative units.

The Administrative Reforms and Civil Services Administration is committed to:

1. Introducing specialized employers as administration representatives to form a collaboration team of specialized people to introduce and simplify the process for the Authority.
2. Teaching and training the employees of the administration to simplify the process.
3. Introducing the process, studying, making a flowchart, analyzing, and presenting a proposal for the authority to reform the working process.
4. Collaborating in making practical instructions for the working process of the authority.
5. Making a daily program for engaged employers in the process.

The Technical and Vocational Education and Training Authority is committed to the following:

1. To lead the complete procedure of process simplifying works.
2. Introducing those who are engaged in a joint team with the administration at simplifying the process of work.
3. Preparing the needs of the simplifying work process team to improve the procedure.
4. Sharing necessary formal documents and information with the team of simplifying the work process for the study.
5. Implementing the proposed process after both sides are satisfied.

Both sides are committed to the following:

1. Making a joint practical plan to implement the mentioned responsibilities.
2. Contracting a collaboration agreement between the leaders of both administrations first, and then contracting an implementing deal of the simplified processes at the end.
3. Monitoring the duration of practical works of simplified processes for assurance.
4. Reporting improvements of activities to the leaders.